

# NETAJI NAGAR COLLEGE

## Admission Manual -2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>

---

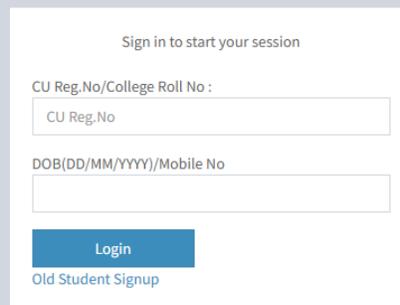
Use your Desktop/laptop or go to cyber café for better viewing experiences.

**ABCID and ABC ID DOCUMENTS SCAN COPY FROM UNIVERSITY PORTAL are mandatory.**

### Step: 1

Visit this URL: <https://acsyserp.nnonlineadmissionportal.in/Students/Login.aspx>

### StudentLogin



Sign in to start your session

CU Reg.No/College Roll No :

DOB(DD/MM/YYYY)/Mobile No

**Login**

Old Student Signup

Enter Your **CU Registration Number** and **Date of Birth** and click on **Login Button**.

## Step: 2

Open the below screen:

**Acsys ERP**

MAIN NAVIGATION

- Overview
- My Payments
- Misc. Fees Payments
- Duplicate Print
- Admission
- Form Fill-Up
- Certificates
- Scholarship
- Online Feedback
- Grivances
- E-Resources

### My Profile

*Please update all details (please ignore if already done).*

Name

CU Registration No

Semester

College Student ID

University Roll No  
(Format eg. 123456-12-1234)

Subject Combination

College Roll

First Name

Middle Name

Academic Bank of Credit ID(ABC ID)\*

PHOTO UPLOAD - BELOW 50 KB . FILE TYPE JPG

SIGNATURE UPLOAD- BELOW 50 KB . FILE TYPE JPG

AADHAR UPLOAD- BELOW 100 KB . FILE TYPE JPG

ABC ID DOCUMENTS SCAN COPY FROM UNIVERSITY PORTAL- BELOW 200 KB . FILE TYPE JPG

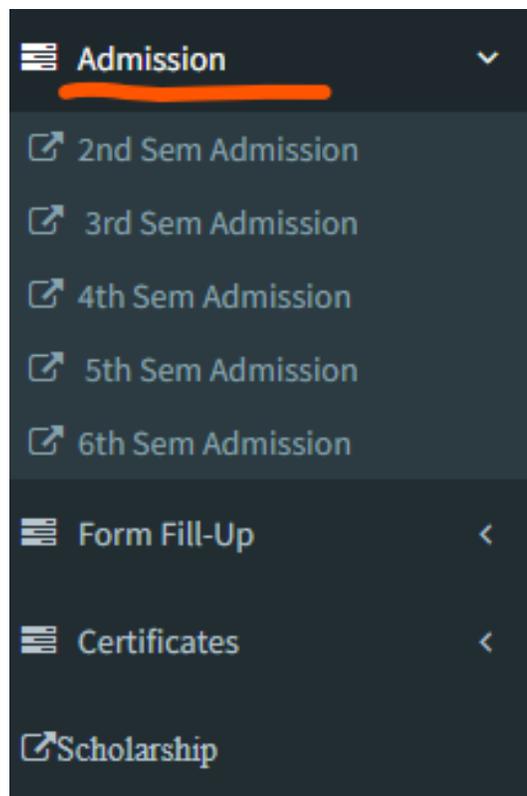
Choose file No file chosen

Save

Please enter your **Academic Bank of Credit ID** and choose your **ABC ID DOCUMENTS SCAN COPY FROM UNIVERSITY PORTAL** document, Click on “Save” Button. **If not submit the ABCID and ABCID document should not be fill up Admission form.**

Step: 3

Click on **Admission** → **2nd Sem Admission** (if you have apply 4th sem Apply then choose **4th Sem Admission** or if you have apply 6th sem Apply then choose **6th Sem Admission**).



Step: 4

Open the below screen:

The screenshot shows the 'Admission 2nd Sem' form in the Acsys ERP system. The form is divided into several sections. The top section contains personal and identification details: Name of the Candidate, Father Name, Gender, Date Of Birth, Mobile No, Address, C.U. Registration No, Last Sem College Roll No (with a text input field), Category, and Physically Challenged (with a dropdown menu). Below this is a section for 'CU Roll No and Year of Semester I' with a text input field. At the bottom left, there is a 'Save' button.

CU Roll No and Year of Semester I :

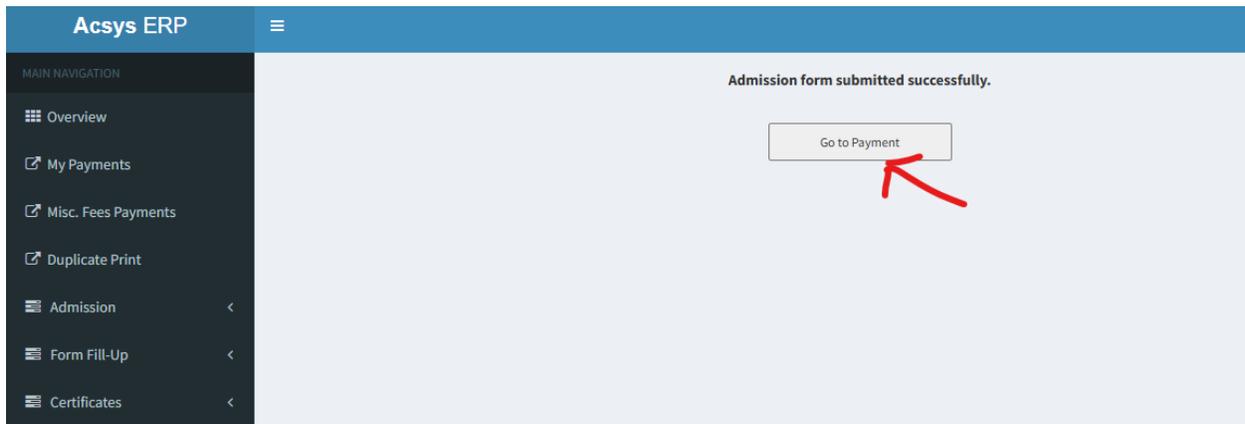
Subject	Paper
ENGC	AEC
MEGN	CC1
MHIS	CC2
ENVS	CVAC_3
VOLS	CVAC_4
JMCD	IDC_2
MHIS	SEC_2

Save

Enter your **Last Sem College Roll No** and **CU Roll No and Year of Semester I**

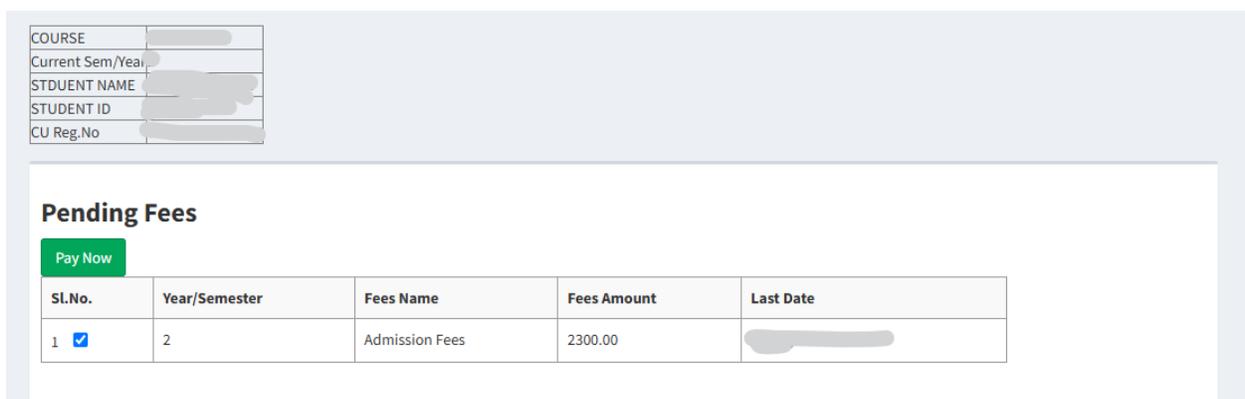
And click on **Save** button. For 2<sup>nd</sup> Sem and For 4<sup>th</sup> Sem , Please choose your Internship Subject from the dropdown.

## Step: 5



Click on **Go to Payment** Button.

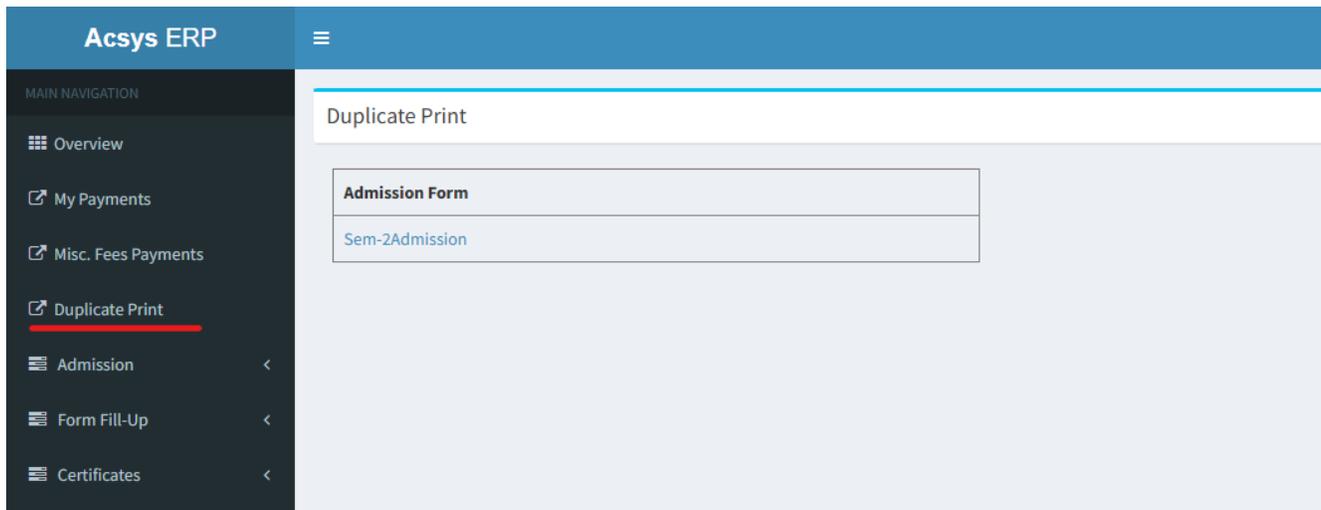
## Step: 6



Select the check box and click on **Pay Now** Button and open the razor pay, payment yours Admission fees.

## Step: 7

Click on **Duplicate Print** → **Sem-2Admission**. **Download** your Admission form.  
Show the below screen:



**Now Print your Admission Form and Admission Fees Payment Receipt and Submit to College Office as per Notification. Now Your Admission process completed successfully.**